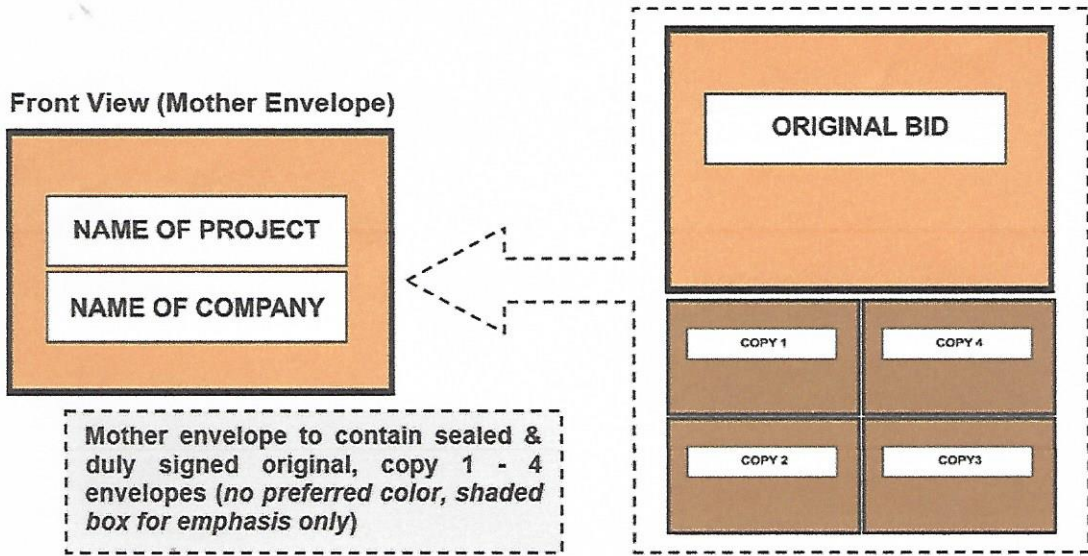
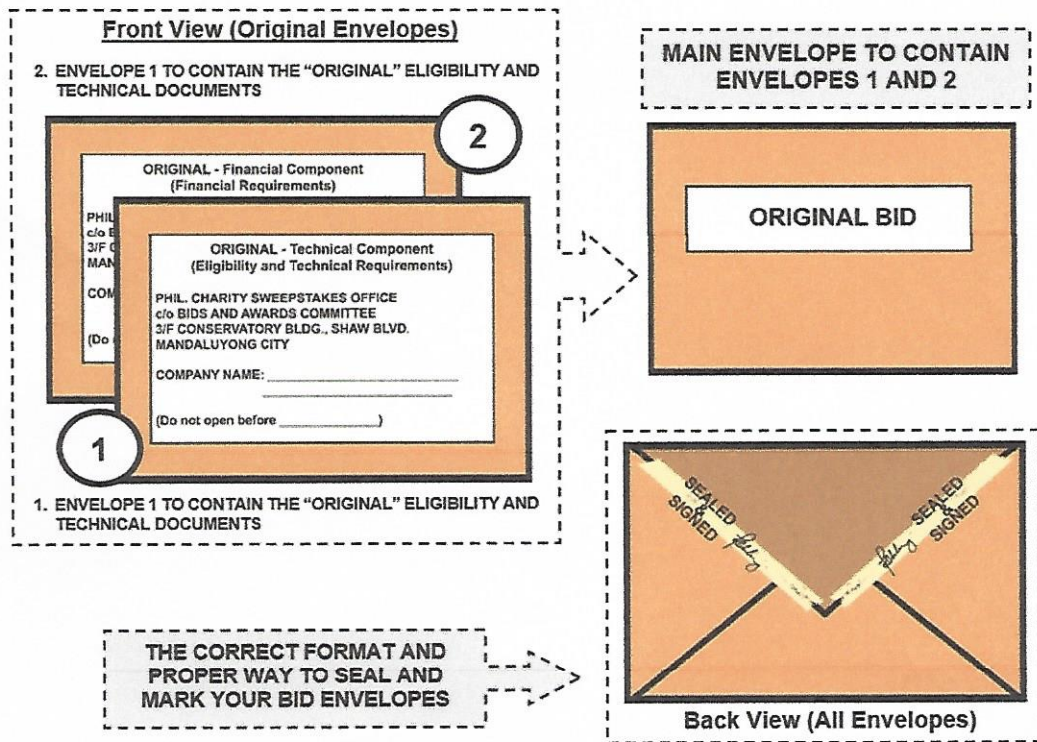


## ILLUSTRATION: Format and Marking of Bid Envelopes

### A. The Mother Envelope

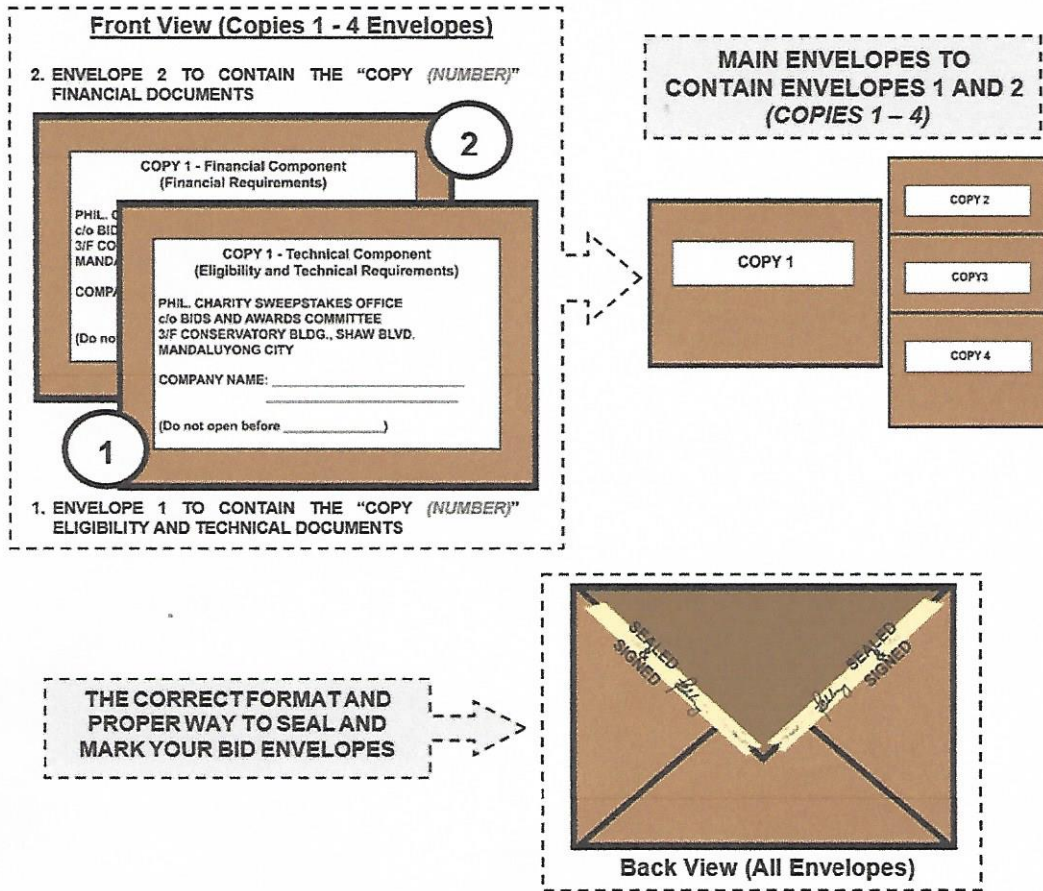


### B. Original Envelope and its content



*Handwritten signature and initials in blue ink.*

C. Four (4) envelopes (copies 1 - 4) and its contents



ALL envelopes must be properly sealed and marked/labeled. The marking/label shall contain the following details:

- Name of the contract to be bid;
- Name and address of the prospective bidder;
- Be addressed to the following:

PHILIPPINE CHARITY SWEEPSTAKES OFFICE (PCSO)  
c/o BIDS AND AWARDS COMMITTEE  
3/F CONSERVATORY BLDG., SHAW BLVD.  
MANDALUYONG CITY

- Bear a warning "DO NOT OPEN BEFORE..." the date and time for the opening of bids.

*Handwritten signature and date: 11/11*